

ACCESS to *Finish the FAFSA*

for professionals who work directly with students on FAFSA completion



You need a **PAAK** from CFNC – that's a **Professional Administrator Access Key**

Send an E-mail to cfnc@northcarolina.edu with "PAAK Request" in the subject line.

Include the following information:

- First and last name
- E-mail address
- Phone number
- Your school's name
- Your school's address
- County of school



Once you have your PAAK:

1. Set up a Username and password in the ProCenter.
2. Click [here](#) to request the additional permission to see *Finish the FAFSA* inside the CFNC Professional Center.
3. Contact Outreach@ncseaa.edu with questions.

Outreach at NCSEAA can authorize access to *Finish the FAFSA* for school-based personnel ... but only after you have your CFNC Username!